

**FIRST 5 SAN BENITO
CHILDREN AND FAMILIES COMMISSION**

***SPECIAL* COMMISSION MEETING**

Meeting Minutes

June 22, 2022

1. CALL TO ORDER

Chair Dr. David Redman called the meeting to order at 12:03 PM

ROLL CALL / INTRODUCTIONS

Commissioners Present:

- | | |
|----------------------|---------------------------|
| ❖ Dr. David Redman | ❖ Supervisor Bea Gonzales |
| ❖ Dr. Marni Friedman | ❖ Margie Barrios |
| ❖ Mary Damm | |

Commissioners Absent:

- ❖ Tracey Belton
- ❖ Mary Damm
- ❖ Elias Barocio

First 5 Staff Present:

- | | |
|--------------------|-------------------|
| ❖ Lisa Faulkner | ❖ Maria Diaz Ruiz |
| ❖ Carly Offermann | ❖ Sarah Beatie |
| ❖ Priscilla Favela | |
| ❖ Alexia Magana | |

Family Impact Center Staff Present:

- ❖ Cristina Gomez Hernandez
- ❖ Monica Hernandez

Guests:

Fred Northrop, First 5 San Benito Attorney

2. AGENDA MODIFICATIONS

NONE

3. PUBLIC COMMENT

NONE

4. PUBLIC HEARING ON ADOPTION OF RESOLUTION MAKING FINDINGS PURSUANT TO AB 361.

Approval of Resolution

Margie Barrios made a MOTION to Approve the Resolution Making Findings Pursuant to AB 361 on Behalf of Commission and its Committees.

SECOND: Dr. Marni Friedman

All in favor, MOTION PASSED.

**FIRST 5 SAN BENITO
CHILDREN AND FAMILIES COMMISSION**

REGULAR MEETING

Meeting Minutes

June 22, 2022

1. CALL TO ORDER

Chair Dr. David Redman called the meeting to order at 12:05 PM

ROLL CALL / INTRODUCTIONS

Commissioners Present:

- ❖ Dr. David Redman
- ❖ Dr. Marni Friedman
- ❖ Mary Damm
- ❖ Supervisor Bea Gonzales
- ❖ Margie Barrios

Commissioners Absent:

- ❖ Tracey Belton
- ❖ Mary Damn
- ❖ Elias Barocio

First 5 Staff Present:

- ❖ Lisa Faulkner
- ❖ Carly Offermann
- ❖ Priscilla Favela
- ❖ Alexia Magana
- ❖ Maria Diaz Ruiz
- ❖ Sarah Beatie

Family Impact Center Staff Present:

- ❖ Cristina Gomez Hernandez
- ❖ Monica Hernandez

Guests:

Fred Northrop, First 5 San Benito Attorney

2. AGENDA MODIFICATIONS

NONE

3. PUBLIC COMMENT

NONE

4. PUBLIC HEARING ON FIRST 5 CALIFORNIA ANNUAL REPORT

Review FY 2020-2021 First 5 California Annual Report, pursuant to Health and Safety Code Section 130140(d)(3). Link: [First 5 California 2020-21 Annual Report](#)

Lisa reviews the report and appreciates the clarity of the report. States that the report gives comprehensive background of First 5. Lisa highlights the section discussing the impact of First 5 San Benito in FY 20-21. No comments from the public.

5. CONSENT CALENDAR

Approval of items 5.1-5.4

Supervisor Bea Gonzales made a MOTION to approve item 5.1 Minutes from February 7, 2022 Commission Meeting, item 5.2 FY 2021-2022 Budget Revision, 5.3 YTD Financial Report as of March 31, 2022, item 5.4 YTD Grant Report as of May 26, 2021, and item 5.5 FY 2022-2023 Commission Meeting Calendar

SECOND: Margie Barrios

All in favor, MOTION PASSED.

6. PUBLIC HEARING ON PROPOSED FY 2022-2023 BUDGET AND STAFFING PLAN

Lisa reviews FY 2022-2023 Budget with details behind revenue and expenses changes.

Approval of item 6.1

Mary Damm made a MOTION to approve the proposed FY 2022-2023 BUDGET.

SECOND: Dr. Marni Friedman

All in favor, MOTION PASSED.

Lisa reviews FY 2022-2023 Staffing Plan. Commission member Margie Barrios asks what it takes to move up in steps. Lisa presents the bottom of the attached sheet included in the packet that explains when steps are taken. Salaries of staff presented to Commissioners and to be sent out to Commissioners in follow up email.

Approval of item 6.2

Mary Damm made a MOTION to approve the proposed FY 2022-2023 STAFFING PLAN.

SECOND: Dr. Marni Friedman

All in favor, MOTION PASSED.

7. CONSIDER RECOMMENDATIONS FOR FIRST 5 SAN BENITO DIRECT SERVICE PROVIDERS AND CONTRACTORS

Lisa Faulkner reviews the renewal CONTRACT between First 5 San Benito and Social Solutions for the purpose of the Apricot 360 Database not to exceed **\$23,941.46** beginning May 1, 2022 and ending June 30, 2023.

Commissioner Margie Barrios asks what we paid last year for this service. Carly states this number was higher last year. Lisa says that this was due to Social Solutions building the Apricot system. Commissioners Dr. Marni Friedman, Lisa Faulkner, and Commissioner Margie Barrios discusses behavioral health in regards to children and some of the gaps in San Benito County.

Approval of Item 7.1

Margie Barrios made a MOTION to approve delegating authority to the Executive Director to negotiate, execute, and amend the renewal CONTRACT between First 5 San Benito and Social Solutions for a total amount of **\$23,941.46** beginning May 1, 2022 and ending June 30, 2023.

SECOND: Supervisor Bea Gonzales

All in favor, MOTION PASSED

8. REVIEW OF FIRST 5 SAN BENITO GASB 74/75 DRAFT ACTUARIAL REPORT FULL VALUATION FOR FISCAL YEAR-END JUNE 30, 2022

Lisa states item could be tabled to next meeting if more explanation was needed for Commissioners questions and approval.

Approval of Item 8.1

Margie Barrios made a MOTION to approve First 5 San Benito GASB 74/75 Actuarial Report Full Valuation for Fiscal Year-End June 30, 2022 to be finalized.

SECOND: Mary Damm

All in favor, MOTION PASSED

9. DIRECTOR'S REPORT

Lisa Faulkner presents meeting results from the Resiliency Network Retreat in the beginning of June. She presents the results of the support for the proposed priority areas

10. ANNOUNCEMENTS

Commission Chair Dr. Redman talks about committing to preset meetings in order to make quorum. Margie reiterates from Executive committee meeting is asking for Commissioners to send representatives in the event that they cannot attend the Commission meeting. Dr. Marni Friedman asks everyone to commit to next meeting. Lisa asks if the Commission would like to add this to the agenda in order to ensure quorum.

11. OTHER- FUTURE AGENDA ITEMS

- Next Commission Meeting: Wednesday, August 3, 2022 @ 12noon – 2pm
- Next Executive Committee Meeting: Wednesday, August 3, 2022 @ 11:30am – 12noon
- Next Financial Committee Meeting: Thursday, September 15, 2022 @ 10am – 11am

12. ADJOURN

Supervisor Bea Gonzales moves to adjourn the meeting at 1:41 PM