

**FIRST 5 SAN BENITO
CHILDREN AND FAMILIES COMMISSION**

REGULAR MEETING

Meeting Minutes
February 3rd, 2016

1. CALL TO ORDER

Chair Dr. David Redman called the meeting to order at 10:05 AM

2. ROLL CALL / INTRODUCTIONS

Commissioners Present: Dr. David Redman, Supervisor Margie Barrios, Dr. Marni Friedman, Al De Vos, Mary Damm, and James Rydingsword

Commissioners Absent: Pat Henrickson

First 5 Staff Present: Lisa Faulkner, Anaid Godoy, Laura Lee

Guests: Susan Levenberg, First 5 San Benito Attorney, Cindy Lerma, First 5 Contractor,

3. AGENDA MODIFICATIONS

NONE

4. PUBLIC COMMENT

NONE

5. ACKNOWLEDGE POSTING OF AGENDA

Confirmation was made of agenda posting.

6. CONSENT CALENDAR

Approval of Minutes

Marni Friedman made a MOTION to approve the minutes for the December 2nd and January 6th meetings.

SECOND: James Rydingsword

All in favor, MOTION PASSED.

Approval of Budget

Margie Barrios made a MOTION to remove the budget (Items 4.2 and 4.3) and bring it back at the next commission meeting.

SECOND: James Rydingsword

All in favor, MOTION PASSED.

7. DIRECTOR'S REPORT

Lisa Faulkner presented the directors report to the commission. Numbers were shown from the different programs First 5 San Benito is doing.

8. FIRST 5 SAN BENITO IMPACT PRESENTATION

Lisa Faulkner presented on IMPACT. The annual budget narrative was included in the presentation which shows \$166,354 of total funds requested and a total of \$823,783 of funds to support First 5 San Benito. Also shown were the Logic Models for the following COREs: Child Development, School Readiness, Teacher/Provider and Environment.

9. CONSIDER RECOMMENDATIONS FOR FIRST 5 SAN BENITO DIRECT SERVICE PROVIDERS

James Rydingsword made a MOTION to delegate the authority to the Executive Director to negotiate, execute and amend the Agreement between First 5 San Benito and Easter Seals Central California in the amount of \$4,250 for contractual services beginning February 2nd, 2016 and ending June 30th, 2016.

SECOND: Marni Friedman

All in favor, MOTION PASSED.

James Rydingsword made a MOTION to approve the third amendment of the contract with Susan Levenberg and budget line item request for the original contract amount of \$10,000 for additional legal services for a total fee not to exceed \$35,000 for FY 2015.2016.

SECOND: Marni Friedman

All in favor, MOTION PASSED.

James Rydingsword made a MOTION to delegate the authority to the Executive Director to negotiate, execute and amend the Agreement between First 5 San Benito and Chuck Martin in the amount of \$3,200 for services beginning February 2nd, 2016 and ending June 30th, 2016.

SECOND: Marni Friedman

All in favor, MOTION PASSED.

10. INFORMATION AND DISCUSSION

11. CONSIDER RECOMMENDATIONS FOR FIRST 5 SAN BENITO BYLAWS & POLICIES

Item 9.1 BYLAWS was tabled.

Margie Barrios made a MOTION to approve the First 5 San Benito Purchasing Policy with the oral changes made.

SECOND: Al De Vos

All in favor, MOTION PASSED.

Mary Damm made a MOTION to approve the First 5 San Benito Conflict of Interest Policy.

SECOND: Marni Friedman

All in favor, MOTION PASSED.

12. OTHER - FUTURE AGENDA ITEMS

- The Commission agreed to hold their next regular Commission meeting on Wednesday, April 6th, 2016 at 10 AM
- There will be NO Commission Meeting on March 2nd, 2016
- The Financial Committee will meet on February 18th at 3pm.

No further business coming before the Commission, meeting adjourned at 12:07 PM.

