

**FIRST 5 SAN BENITO  
CHILDREN AND FAMILIES COMMISSION**

**REGULAR MEETING**

**Meeting Minutes**

April 6<sup>th</sup>, 2016

**1. CALL TO ORDER**

Chair Dr. David Redman called the meeting to order at 10:08 AM

**2. ROLL CALL / INTRODUCTIONS**

Commissioners Present:

- |                             |                     |
|-----------------------------|---------------------|
| ❖ Dr. David Redman          | ❖ Mary Damm         |
| ❖ Supervisor Margie Barrios | ❖ Pat Henrickson    |
| ❖ Dr. Marni Friedman        | ❖ James Rydingsword |
| ❖ Al De Vos                 |                     |

Commissioners Absent:

- ❖ Pat Henrickson

First 5 Staff Present:

- |                 |             |
|-----------------|-------------|
| ❖ Lisa Faulkner | ❖ Laura Lee |
| ❖ Anaid Godoy   |             |

Guests:

- |  |                                      |
|--|--------------------------------------|
| ❖ Susan Levenberg,<br>First 5 San Benito Attorney    | ❖ Jackie Trejo,<br>CalWORKs Employee |
| ❖ Cindy Lerma, First 5 Contractor                    | ❖ Frederick Northrop, Attorney       |
| ❖ Iris & Keith Archuleta,<br>Emerald Consulting, HPC | ❖ Jessica Manccini, Packard          |

**3. AGENDA MODIFICATIONS**

NONE

**4. PUBLIC COMMENT**

NONE

**5. ACKNOWLEDGE POSTING OF AGENDA**

Confirmation was made of agenda posting.

**6. CONSENT CALENDAR**

*Approval of Minutes*

Marni Friedman made a MOTION to approve the minutes for the February 3<sup>rd</sup>, 2016 meeting.  
SECOND: Mary Damm All in favor, MOTION PASSED.

**7. CONSIDER RECOMMENDATIONS FOR FIRST 5 SAN BENITO DIRECT SERVICE PROVIDERS**

Item 5.1 – Delegate the authority to the Executive Director to negotiate, execute and amend the agreement between First 5 San Benito and Gavilan College for Independent Contractor Services to be provided by First 5 San Benito beginning July 1, 2016 through June 30, 2017 for a fee of \$35,000.

Has been tabled for review at the next scheduled meeting.

**8. CLOSED SESSION REGARDING THE DRAFT AGREEMENT BETWEEN FIRST 5 SAN BENITO AN THE HOLLISTER SCHOOL DISTRICT**

An update was given on the negotiation and no action was taken.

**9. CONSIDER RECOMMENDATIONS FOR FIRST 5 SAN BENITO BYLAWS & POLICIES**

Margie Barrios made a MOTION to approve the First 5 San Benito Bylaws with the recommended changes.

SECOND: Marni Friedman

All in favor, MOTION PASSED.

Item 8.2 was tabled for the next scheduled meeting.

**10. DIRECTOR'S REPORT**

Lisa Faulkner presented the directors report to the commissioners and guests.

**11. INFORMATION & DISCUSSION**

The First 5 SB Commissioners reviewed items:

10.1 – Purchasing Policy with the recommended changes from the previous meeting.

10.2 – List of Contractors

No discussion.

**12. OTHER - FUTURE AGENDA ITEMS**

- The Commission agreed to hold their next regular Commission meeting on Wednesday, June 1<sup>st</sup>, 2016 at 10 AM
- The Financial Committee will meet on May 27<sup>th</sup> at 8am.

No further business coming before the Commission, meeting adjourned at 11:51 AM.