

**FIRST 5 SAN BENITO
CHILDREN & FAMILIES COMMISSION**



REGULAR MEETING
MAY 6, 2015
10:00 am

First 5 San Benito
1011 Line Street, #10
Hollister, CA 95023



Note: Those wishing to speak before the Commission should sign the request sheet prior to the start of the regular meeting. While the Commission wants to hear from all County Patrons, it would be appreciated if comments were kept to approximately three (3) minutes.

THIS MEETING WILL BE TAPED AND MAY BE TELEVISED BY THE MEDIA

AGENDA

1. **CALL TO ORDER** *Chairperson Redman*
2. **ROLL CALL**
3. **ACKNOWLEDGE POSTING OF AGENDA**
4. **APPROVAL OF MINUTES/MONTHLY BUDGET REPORT***
5. **PUBLIC COMMENT**
Members of the public who wish to address the Commission regarding an agenda item may request recognition at this time. No public comment is allowed on non-agenda items at a Special Meeting.[California Government Code section 54954.3(a)]
6. **PRESENTATIONS** *Lisa Faulkner*
 - a) Director's Report
 - b) Draft of Long Term Financial Plan
 - c) FY 2015-2016 Staffing Plan
 - d) Children's Vision Senate Bill 402
7. **INFORMATION AND DISCUSSION**
 - a) Organizational Effectiveness Committee report on First 5 San Benito (F5) effort to become an independent State Agency separate from San Benito County (SBC) *Mary Damm, Dr. Marni Friedman, Dr. David Redman*
 - i. Update on Separation Work Plan
 - ii. Review of Separation Agreement between F5 and SBC
 - b) Sustainability Committee report on facility issues and opportunities *Dr. David Redman, Al De Vos, Margie Barrios*
 - i. Report on the lease agreement between F5 and Hollister Unified School District (HUSD)
 - ii. Discussion regarding the current lease between F5 and Santa Clara County Office of Education (Head Start) for rooms 7 & 9 located at the Early Childhood Education Center at 1011 Line Street in Hollister
8. **ACTION** *Commission*
 - a) Approve rehiring of temporary employee Anaid Godoy for the position of Secretary II at \$19.51 per hour
 - b) Approval of letter to Santa Clara County Head Start to terminate the lease agreement between First 5 San Benito as a county entity ending 90 days from written notice
 - c) Approval of FY 2015.2016 Long Term Financial Plan as required by recipients of the First 5 CA Small County Baseline Formula Fund
 - d) Approval of FY 2015-2016 Staffing Plan
 - e) Authorize Executive Director to sign *Letter of Support* of the Children's Vision Senate Bill 402
 - f) Approve Separation Agreement that completes the process of First 5 becoming an independent agency
 - g) Approve Memorandum of Understanding between the San Benito County Health and Human Services Agency and First 5 San Benito
9. **OTHER** – Future Agenda Items
10. **CLOSED SESSION - Government Code Section § 54957**
Matters discussed during Closed Session include existing and pending litigation, personnel matters and real property negotiations. Reportable actions taken by the Commission during Closed Session will be announced during open session. (Gov. Code Section 54957.1(a) & (b), Ralph M. Brown Act.)
 - a) **LEASE AGREEMENT WITH SANTA CLARA COUNTY OFFICE OF EDUCATION**
11. **ADJOURN**

*Support material provided

FIRST 5 SAN BENITO
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SPECIAL MEETING

May 22, 2015
8:30 A.M.

First 5 San Benito
1011 Line Street, Suite 10
Hollister, California 95023



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AGENDA

1. **CALL TO ORDER** *Chairperson Redman*
2. **ROLL CALL**
3. **PUBLIC COMMENT**
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4. **ACTION**
a) Approval of Letter of Engagement between First 5 San Benito and *Commission* Attorney Susan Levenberg for legal services not to exceed \$10,000.
b) Authorize the Executive Director to open a bank account and apply for a credit card.
5. **OTHER** – Future Agenda Items
6. **CLOSED SESSION - Government Code Section § 54957**
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a) None
7. **ADJOURN**

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