



REGULAR MEETING AGENDA

DATE: April 6, 2016
TIME: 10 AM – 12 PM
PLACE: First 5 San Benito
351 Tres Pinos Road, Suite 100a
Hollister, CA 95023

1. **Call to Order**

Commission Chairperson Dr. David Redman will call this meeting to order at 10:00 AM.

2. **Announcements – Agenda Modifications**

REGULAR BUSINESS MEETING

3. **Public Comment**

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. The law does not permit Commission action or extended discussion on an item not on the agenda except under special circumstances [Govt. Code Section 54954.2]. All statements that require a response may be placed on the Agenda for the next regular meeting of the Commission.

4. **Consent Calendar**

The consent calendar may be voted on in one motion. If you wish to discuss any of these items, please request the item be removed from the consent calendar.

4.1 Approve Minutes from 2/03/16

4.2 Approve FY 2015.2016 Revised Budget Report

4.3 Approve July through December 2015 Expenditure Reports

5. **Consider Recommendations for First 5 San Benito Direct Service Providers**

*(Lisa Faulkner, Executive Director) **Attachments***

5.1 Delegate authority to the Executive Director to negotiate, execute and amend the Agreement between First 5 San Benito and Gavilan College for Independent Contractor Services to be provided by First 5 San Benito beginning July 1, 2016 through June 30, 2017 for a fee of \$35,200.

(TABLED FOR JUNE 1ST MEETING)

6. **Closed Session Regarding the Draft Agreement between First 5 San Benito and the Hollister School District**

(Frederick J. Northrop, Attorney At Law) Attachment

6.1 Real Estate Lease Negotiation Pursuant to Government Code 54954.5(b).

Property Address: 1011 Line Street, Rooms 7, 8, 9, 10, 11
Hollister, Ca. 95023

Commission Negotiator: Frederick J. Northrop, Attorney At Law
Negotiating Parties: First 5 San Benito and Hollister School District
Terms under Negotiation: Payment Terms

6.2 Adjourn to Closed Session Pursuant to Government Code 54954.5(b).

Conference with real property negotiator

RECONVENE IN OPEN SESSION

7. **Report Out of Closed Session**

Report any final action taken in closed Session.

8. **Consider Recommendations for First 5 San Benito Bylaws & Policies**

(Susan Levenberg, Attorney At Law) Attachment

8.1 Adopt First 5 San Benito Bylaws

8.2 Adopt First 5 San Benito Sexual Abuse and Molestation Prevention Policy

(8.2-TABLED FOR JUNE 1ST MEETING)

9. **Presentation: Keith and Iris Archuleta, Emerald HPC International, LLC**

(Keith and Iris Archuleta, Hollister Literacy Collaborative Contractors)

10. **Director Report**

(Lisa Faulkner, Executive Director) Attachments

11. **Information Items**

(Lisa Faulkner, Executive Director) Attachments

10.1 Purchasing Policy

10.2 List of Contractors

12. **Other – Future Agenda Items**

- Next Commission Meeting: June 1, 2016 @10 AM
- Next Executive Committee Meeting: June 1, 2016 @ 8:30 AM
- Next Finance Committee Meeting: May 27, 2016 @ 8 AM
- Please note there will be **NO** Commission meeting on May 2, 2016.

13. **Adjourn**

- i. *In compliance with the American with Disabilities Act (ADA), those requiring reasonable ADA accommodation for this meeting should notify FIRST 5 San Benito 24 hours prior to the meeting at (831) 634-2046.*
- ii. *Please note: To obtain a copy of any supporting document that is available, contact FIRST 5 San Benito (831) 634-2046.*