



REGULAR MEETING AGENDA

DATE: December 2, 2015
TIME: 10 AM – 12 PM
PLACE: First 5 San Benito
351 Tres Pinos Road Suite 100-A
Hollister, CA 95023

1. **Call to Order**

Commission Chairperson Dr. David Redman will call this meeting to order at 10:00 AM.

2. **Agenda Modifications**

3. **Public Comment**

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. The law does not permit Commission action or extended discussion on an item not on the agenda except under special circumstances [Govt. Code Section 54954.2]. All statements that require a response may be placed on the Agenda for the next regular meeting of the Commission.

4. **Consent Calendar**

The consent calendar may be voted on in one motion. If you wish to discuss any of these items, please request the item be removed from the consent calendar.

4.1 Approve Minutes of September 2, 2015

5. **Public Hearing - First 5 San Benito Annual Reports Presentation & Recommendations**

5.1 FY 2014.2015 First 5 San Benito Audit Report presented by Bette Grace, Grace & Associates

Possible Action: Approval of FY 2014.2015 First 5 San Benito Audit Report and First 5 CA Annual Report 1 and submit to First 5 California;

5.2 FY 2014.2015 First 5 San Benito Evaluation Report – Lisa Faulkner, F5SB Executive Director
Possible Action: Approval of FY 2014.2015 Evaluation Report and First 5 CA Annual Report 2 & 3 and submit to First 5 California

6. **Consider Recommendations for First 5 San Benito Direct Service Provider Contracts?**

(Lisa Faulkner, Executive Director) Attachments

6.1 Approve amending the CONTRACT between First 5 San Benito and Susan Levenberg Attorney at Law to increase the total fee for services by \$5,000 for a new total of \$20,000 for legal services.

6.2 Approve Budget Line Item Request for additional Office Improvements in the amount of \$2,110 for general contracting services provided by Audon Sanchez for a total of \$52,110.

7. Consider Recommendations for First 5 Staff
(Lisa Faulkner, Executive Director) – Attachments

7.1 Authorize Executive Director to hire Interim Staff Analyst Laura Lee as a permanent employee for an annual salary of \$65,000 and benefits including dental, vision, basic life & disability, mental health services, flex spending, long-term disability and pension 401(k).

8. Consider Recommendations for First 5 Commissioners

8.1 Accept the Letter of Resignation of Commissioner Erika Sanchez

8.2 Approve the nomination of Pat Henrickson as First 5 San Benito Commissioner

9. Information and Discussion
(Susan G. Levenberg, Attorney At Law)

10. Announcements

11. Other – Future Agenda Items

- Next Commission Meeting: February 3, 2016 @ 10:00 AM.
- Next Executive Committee Meeting: February 3, 2016 @ 8:30 AM
- Next Financial Committee Meeting: February 3, 2016 @ 8:30 AM

12. Adjourn

- i. In compliance with the American with Disabilities Act (ADA), those requiring reasonable ADA accommodation for this meeting should notify FIRST 5 San Benito 24 hours prior to the meeting at (831) 634-2046.*
- ii. Please note: To obtain a copy of any supporting document that is available, contact FIRST 5 San Benito (831) 634-2046.*